

Training for Adoption Workers Booking Form



Only 12 places available on each course

AAA-NORCAP Subscribing Agencies

Fee per delegate £125

Non- Subscribing Agencies

Fee per delegate £150

Birth Records Counselling – the statutory process- and Access to Information for Adopted Adults

Total number of places to be booked _____ Date: 19th June 2012

Working with birth relatives who wish to use the Intermediary Services

Total number of places to be booked _____ Date: 16th October 2012

Safe Searching Skills

Total number of places to be booked _____ Date: 25th April 2012 or 15th November 2012

Providing Intermediary Services

Total number of places to be booked _____ Date: 20th June 2012 or 4th December 2012

Locating and Making Contact

Total number of places to be booked _____ Date: 21st June 2012, 19th September 2012 & 16th November 2012

I enclose a cheque made payable to NORCAP cheque no: _____

Please invoice purchase order number: _____

Invoice details: FAO: _____

Agency: _____

Address: _____

County: _____ Post Code: _____

Training for Adoption Workers Booking Form



Substitutions can be made at any time but refunds are only given if places are cancelled at least 20 working days before the training. All invoices must be paid before the training takes place; a surcharge of 5% will be levied if reminders have to be issued. Late bookings should be funded by a personal cheque and a receipt will be supplied to enable the attendee to claim back the cost from the employer.

Name: _____ Job Title: _____

Email: _____ Telephone No: _____

Work base: _____

Special dietary or other needs YES/NO _____

Name: _____ Job Title: _____

Email: _____ Telephone No: _____

Work base: _____

Special dietary or other needs YES/NO _____

Name: _____ Job Title: _____

Email: _____ Telephone No: _____

Work base: _____

Special dietary or other needs YES/NO _____

Name: _____ Job Title: _____

Email: _____ Telephone No: _____

Work base: _____

Special dietary or other needs YES/NO _____